

## Documents Required for Deposit Account Opening

Identification Documents (Return to Customer after Verified by our Bank)	Documents (Retained by our Bank)
<b>Personal / Joint Account</b>	
<ol style="list-style-type: none"> <li>1. Valid Identification Documents &amp; Address Proof (within the latest 3 months) of Account Holders and Attorneys (if any)</li> <li>2. Non-Permanent ID holder has to further provide Travel Documents such as Passport</li> <li>3. Non Macau Resident should be a holder of “Non-Resident Worker’s Identification Card” and has to provide Passport or Exit-Entry Permit and Immigration Card (if any)</li> </ol>	<ol style="list-style-type: none"> <li>1. Signature Cards</li> <li>2. Personal / Joint Account Application Form</li> <li>3. Account Mandate (Personal/Joint Account)</li> <li>4. Attorney of Personal / Joint Account (if any)</li> <li>5. US Tax Form (W-8/W-9 Form) or Self-Certification</li> </ol>
<b>Sole-Proprietorship Account</b>	
<ol style="list-style-type: none"> <li>1. Valid Identification Documents &amp; Address Proof (within the latest 3 months) of Sole-Proprietor and authorized signers</li> <li>2. Contribuicao Industrial (M1)</li> <li>3. Updated Contribuicao Industrial (M8) (if any)</li> <li>4. Company chop</li> </ol>	<ol style="list-style-type: none"> <li>1. Signature Cards</li> <li>2. Commercial Account Application Form</li> <li>3. Account Mandate (Sole Proprietor)</li> <li>4. Original copy of Company Search (within 3 months from date of issue) (if any)</li> <li>5. Contribuicao Industrial (M1) copy</li> <li>6. Updated Contribuicao Industrial (M8) copy (if any)</li> <li>7. US Tax Form (W-8/W-9 Form) or Self-Certification</li> </ol>
<b>Limited Company (Registered in Macau)</b>	
<ol style="list-style-type: none"> <li>1. Valid Identification Documents &amp; Address Proof (within the latest 3 months) of directors/ committee members, beneficial owners (holding or controlling 10% or more of the voting rights) and authorized signers</li> <li>2. Contribuicao Industrial (M1)</li> <li>3. Updated Contribuicao Industrial (M8) (if any)</li> <li>4. Company chop</li> </ol>	<ol style="list-style-type: none"> <li>1. Signature Cards</li> <li>2. Commercial Account Application Form</li> <li>3. Account Mandate (Limited Company)</li> <li>4. Board Resolution to open an account and confer authority on those who will operate it</li> <li>5. Original copy of Company Search (within 3 months from date of issue)</li> <li>6. Memorandum &amp; Articles of Association</li> <li>8. Contribuicao Industrial (M1) copy</li> <li>9. Updated Contribuicao Industrial (M8) copy (if any)</li> <li>10. Organizational Chart certified by Company Secretary/ lawyer/ CPA showing the chain of ownership of the Company and its ultimate shareholders or beneficial owners (if necessary)</li> <li>11. US Tax Form (W-8/W-9 Form)</li> </ol>

**Notes:**

1. Identification Documents refer to ID, Passport and Exit-Entry Permit. Non-Permanent ID holder has to further provide Travel Documents.
2. Address proof refers to utilities bills, bank statements, or government documents with account holder’s name printed on it.
3. If the habitual residential address is different from the permanent address, individual customer has to further provide the permanent address proof.
4. If the business address is different from the registered address, the corporate / sole-proprietorship customer has to further provide the business address proof.
5. Customers will have to provide any other additional information and documents as required by our Bank.

Please contact our Customer Service for details.

The Bank reserves the right to revise the above terms from time to time.